

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:00pm

End time: 7:00pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Create list of question for lead developer
- What is planned to be done until the next scrum meeting?
 - Reach out to Levi regarding how data is stored and other app details
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Checked the apps thoroughly for any bugs, did qa.
- What is planned to be done until the next scrum meeting?
 - Provide feedback and document findings.
- What are the hurdles?
 - None.

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Finished first draft of presentation. Reviewed new guidance from Sprint 5 announcement.
- What is planned to be done until the next scrum meeting?
 - Do a practice run and ensure flow of presentation make sense then add to sharepoint.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Updated device detail page layout for better readability.

Added lifecycle information section including:

- Purchase Date
- Warranty Expiration
- End of Life status

Improved formatting of asset metadata fields.

- What is planned to be done until the next scrum meeting?
 - Begin implementing audit history tracking.
 - Capture device status changes.
- What are the hurdles?
 - none

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued refining and expanding the documentation.
- What is planned to be done until the next scrum meeting?
 - Keep working on the documentation.
- What are the hurdles?
 - None